



Quaker Open Christmas 2009  
Union Chapel, Islington, London  
23<sup>rd</sup> to 30<sup>th</sup> December

## **Quaker Open Christmas Job Descriptions:**

### **COOK FOR THE DAYTIME SHIFT**

This Cooking Shift has many different possible food presentations. First, you will be taking over from the Overnight Shift and finishing breakfast – other guests may come into the project for breakfast after 8:am. Additionally, you should keep yourself and the other volunteers fed! You also may need to help prepare for the evening shift by defrosting various items and making sure the urn is ready for arrival drinks. While the project is closed, from 10:am to 3:pm, you also need to give the kitchen a very thorough clean.

#### Times:

8 - 10:am      Breakfast for anyone.

12:30          Serve lunch to all volunteers.

#### Some things to be aware of:

- Guests are not allowed in the kitchen area.
- The chopping boards and cleaning materials are colour coded.
- Kate needs to know if you are running out of anything! Please call her – use the Shift Leader's phone at an appropriate moment.
- You are responsible for keeping the kitchen clean.

#### Tools You Will Need:

1. All the menus and cooking instructions for each shift are in the 'QOC Cook Book' in the kitchen. It has a red cover.
2. All the food you need will be in the Pantry or the Fridges and Freezers.
3. Kitchen cleaning materials are marked Green.

*The purpose of each QOC Job Description is to help the entire Project run smoothly by ensuring that each job is assigned to a responsible volunteer. As long as the jobs are fulfilled, the roles can then be interpreted somewhat flexibly.*