



Quaker Open Christmas 2009  
Union Chapel, Islington, London  
23<sup>rd</sup> to 30<sup>th</sup> December

### **Quaker Open Christmas Job Descriptions:**

#### **RECYCLING MANAGER**

In this role you will be responsible for delivering all recycling to the Civic Amenity Site in Islington. For this job, you will need to have your own car or other transportation. QHA will reimburse you for the fuel costs.

You will also be responsible for organising the recycling and ensuring that all Volunteers know your system so that they can take part in it properly.

#### **Some things to be aware of:**

- Although this job is not linking to any particular shift, it must be performed every day that the Civic Amenity Site is open. This is to prevent a build-up of recycling in the outside hallway.
- This job does not have much contact with the Guests.
- This job can be combined with the Food Stores Manager job.

*The purpose of each QOC Job Description is to help the entire Project run smoothly by ensuring that each job is assigned to a responsible volunteer.  
As long as the jobs are fulfilled, the roles can then be interpreted somewhat flexibly.*